

No	Action required	Date of Meeting	Due Date	Responsible Manager(s)	Status	Comments/Update
1	Jonathan Toy to write protocol on HMO's and potential displacement of vulnerable people to be signed off as a partnership and brought back to December meeting for endorsement.	12 September 2017	28 February 2018	Jonathan Toy	Open	Action in hand
2	Jonathon Toy to compile an operation plan for the PSPO's once met with the Intel Tasking Group.	13 December 2017	13 March 2018	Jonathon Toy	Open	
3	Neil Matthews to provide problem solving profile of key gangs and associates for the ending gang and youth violence case management meeting (next meeting scheduled in April 2018).	28 March 2018	01 April 2018	Neil Matthew	Open	
4	work is being done around victim profiling and the changes to reporting for victims. Further work needs to be done to identify why under reporting is a local issue for Barking and Dagenham. Fiona Taylor to liaise with Tom Hook around potentially having the insight team to look into reasons of under reporting locally.	28 March 2018	01 May 2018	Fiona Taylor	Open	
5	Angie Fuller and Dan James to provide changing demographic breakdown and profiling of young people involved in criminal behaviour to board members.	04 July 2018	19 December 2018	Angie Fuller/ Dan James	Open	Item scheduled for December CSP
6	Katherine Gilcreest to look at Hate Crime Referrals and report back to the CSP on why referrals have decreased.	04 July 2018	01 August 2018	Katherine Gilcreest	Open	Jade Hodgson chased 28 Sept, 17 Oct 2018 and 01 November. Update to be circulated to csp members.
7	Sean Wilson to look into data and base line figures for burglary including when the data has been measured and report back to the CSP board.	04 July 2018	19 December 2018	Neil Matthews	Open	Reallocated from Sean Wilson Item scheduled for December CSP
8	Police leads to review resources to ensure there is the correct levels of enforcement to implement the Heathway PSPO.	04 July 2018	ASAP	Neil Matthews	Open	Reallocated from Sean Wilson
9	CSP members to send potential schemes for Community Payback to Jonathon Toy.	26 September 2018	Ongoing	CSP members	Open	
10	Fiona Taylor to commission overarching ISA for the CSP.	26 September 2018	01 November 2018	Fiona Taylor	Open	In process, ISA currently going through legal for comments.
11	April Bald/ Angie Fuller to update the CYP priority slide to include contextual safeguarding.	26 September 2018	22 October 2018	April Bald	Closed	
12	All subgroup leads to review priority slides within the Community Safety Plan to ensure all areas and reference to strategies are included.	26 September 2018	22 October 2018	All subgroup	Open	
13	All members to review Community Safety Plan and send comments to Jade Hodgson.	26 September 2018	22 October 2018	All members	Open	
14	Fiona Taylor to liaise with MPS to discuss having a continuous representative at boards and subgroups at the correct seniority.	26 September 2018	01 November 2018	Fiona Taylor	Closed	
15	Hazel North-Stephens to review language within the strategy to ensure that both residents and professionals can understand what is being presented.	26 September 2018	01 November 2018	Hazel North- Stephens	Closed	
16	CSP members to send any comments/ feedback on the plan to Sonia Drozd and Hazel North-Stephens.	26 September 2018	22 October 2018	CSP members	Closed	
17	Sonia Drozd/Hazel North-Stephens to move forward with commissioning group for DV services.	26 September 2018	01 November 2018	Sonia Drozd	Closed	A preliminary meeting has been scheduled for 29 october 2018
18	Hazel North-Stephens to report back to Rita Chadha regarding the inclusion of the no recourse to public funds and the 10 day paid offer for DV.	26 September 2018	22 October 2018	Hazel North	Closed	
19	Steve Norman to send John Goodwin the information for the Fire Safety group to arrange for an MPS representative to attend.	26 September 2018	22 October 2018	Steve Norman	Closed	
20	Fiona Taylor to circulate LFB training package to CSP members and work with April Bald to identify professionals to uptake training.	26 September 2018	22 October 2018	Fiona Taylor	Open	